

## Job Advertisement

## **Executive Officer**

The Geography Teachers' Association of NSW & ACT (GTA NSW & ACT) is an incorporated not-for-profit, professional teacher association for New South Wales and Australian Capital Territory teachers. Our mission is to achieve excellence in geographical education in NSW & ACT by providing leadership to advance quality teaching and learning. The GTA NSW & ACT is an industry leader in providing support for teachers and students in NSW and ACT, including teacher professional learning programs and support student programs, an annual conference, textbook and journal publishing and resource development.

The Association is seeking a dynamic, enthusiastic and self-motivated professional who will liaise with staff to initiate, oversee the development and implementation of teacher professional learning events and student programs. The successful candidate will be instrumental in the development and expansion of resources for Association members.

As a newly created role, it will be part-time (3 days per week) for an initial 12 month contract. Please refer to the <u>Position Description</u>

## Job application requirements

Applications should include a cover letter and curriculum vitae, addressing the key selection criteria. Shortlisted candidates will be requested to provide up to three professional referees. Applications should be sent as one PDF document to <a href="mailto:gtanswact@gmail.com">gtanswact@gmail.com</a>
Please mark your email as "Executive Officer.

Applications close 5pm Monday March 4, 2024.

Contact: Please direct any questions via email about the role to the GTA NSW & ACT President at <a href="mailto:gtanswact@gmail.com">gtanswact@gmail.com</a>